



EXIT Interviews with Teaching Elders or Commissioned Ruling Elder

Confidential Reports to General Presbyter, COM Chairperson and COM Liaison
(Additional copy to Chairperson for Subcommittee on Examination & Placement files)

We suggest the interview be done in person at a place convenient to the interviewee that provides a nonthreatening environment with some degree of privacy. Use these questions as appropriate to capture the person's evaluation of his/her experience in the position.

Clarify the position served and the length of service.

- What do you consider your greatest satisfaction during this ministry?
- What do you consider your greatest disappointment?
- What is the current state of the relationship within and between the congregation and the staff, the presbytery and the community?
- What do you feel should be the focus of the interim work for this congregation?
- What is the condition of the session records, minutes, register, per capita giving, mission giving, unified benevolence giving?
- Are there significant changes in the community and have these changes been reflected in the congregation in terms of membership or program?
- How could the congregation or the presbytery have been of greater assistance to you during your ministry here?
- Have you had a chance to say your goodbyes? In what way have you, or how do you plan, to inform the congregation of separation ethics for resigned/retired pastors?
- What are your departure plans?
- Is there anything you would like to add?
- Are there issues and/or information that you would like passed on to
 - an interim?
 - your successor?
 - the presbytery?
 - the session?